

## **FALL 2015 TOWN MEETING MOTIONS**

### **ARTICLE LIST**

1. Adjust Veterans Budget
2. Adjust Debt Budget
3. Adjust Water Enterprise Fund
4. Adjust Sewer Enterprise Fund
5. Police-Fire Project Unanticipated Costs
6. Library Project Unanticipated Costs
7. Repurchase of Cemetery Lots
8. Ross Ave water main easement taking
9. Street Acceptance, Evergreen Ter.
10. Street Acceptance, Frontier La.
11. Street Acceptance, Beech St.
12. Solar Zoning Amendment
13. Adopt Green Communities Stretch Code
14. CORI Policy
15. Housing Production Plan
16. Payment In Lieu of Taxes Agreement (PILOT) Solar Farm
17. Replenish Stabilization Fund
18. OPEB Funding
19. Veterans Monument
20. School Van
21. School Repairs
22. ALS Program Costs
23. Sewer Infiltration/Inflow
24. DPW Roof
25. DPW Truck and/or Equipment, purchase or repair
26. Field Design
27. Library parking lot contamination
28. Assessors – Develop neighborhood valuation maps
29. Police Cruiser
30. Unpaid Bills
31. Town Human Resources Management Study
32. Petitioned article - irrigation systems
33. Petitioned article – fields
34. Petitioned article - historical markers

# WARRANT INSTRUCTIONS

## OPENING MOTIONS

Pledge of Allegiance

Opening Comments (Moderator, Finance Committee Chairman)

Opening Motions

**(Paul Jacobsen) Moderator recognizes Finance Committee Chairperson**

**(Peter Jurmain) I move that the reading of the warrant and return of service thereof be omitted**

**(Susan Vecchi) Second**

Discussion

Vote

**(Paul Jacobsen) Moderator recognizes Finance Committee Chairperson**

**(Peter Jurmain) I move that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter.**

Second **(Susan Vecchi)**

Discussion

Vote

**TOWN OF MILLIS**  
**11/02/15 FALL ANNUAL TOWN MEETING WARRANT MOTIONS**

**ARTICLE 1.** To see if the Town will vote to **amend** the vote taken under Article 9 of the June 8, 2015 Annual Town Meeting relative to the Operating Budget, by changing line #6 **Health and Human Services**, Veterans Budget, and by changing revenue sources by adding or deleting Overlay Surplus, Taxation, Free Cash, Stabilization Fund or other available funds as funding sources therefor, or act in any manner relating thereto.  
(Submitted by Board of Selectmen)

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I move that the Town do vote to amend the vote taken under Article 9 of the June 8, 2015 Annual Town Meeting, Operating Budget Line #6 Health & Human Services, Veterans Budget, by appropriating and raising from taxation the additional sum of \$12,616 for Veterans Benefits and Expenses, thereby increasing Line #6 from \$260,340.78.00 to \$272,956.78.

Doug Riley

**ARTICLE 2.** To see if the Town see if the Town will vote to **amend** the vote taken under Article 9 of the June 8, 2015 Annual Town Meeting relative to the Operating Budget, by changing line #8 **Debt Service**, and by changing revenue sources by adding or deleting Overlay Surplus, Taxation, Free Cash, Stabilization Fund or other available funds as funding sources therefor, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to amend the vote taken under Article 9 of the June 8, 2015 Annual Town Meeting, Operating Budget Line #8 Debt Service, reducing the debt budget and taxation revenue by the amount of \$48,706.48, thereby decreasing Line #8 from \$1,061,225.92 to \$1,012,519.44 .

Doug Riley

**ARTICLE 3.** To see if the Town will vote to **amend** the vote taken under Article 10 of the June 8, 2015 Annual Town Meeting relative to the **Water Enterprise Fund**, for the period beginning July 1, 2015 and ending June 30, 2016, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to **amend** the vote taken under Article 10 of the June 8, 2015 Annual Town Meeting relative to the **Water Enterprise Fund**, for the period beginning July 1, 2015 and ending June 30, 2016, by reducing water debt service and the amount raised and appropriated by the amount of \$47,320.00, thereby reducing the total from \$990,747.49 to \$943,427.49.

Doug Riley

**ARTICLE 4.** To see if the Town will vote to **amend** the vote taken under Article 11 of the June 8, 2015 Annual Town Meeting relative to the **Sewer Enterprise Fund**, for the period beginning July 1, 2015 and ending June 30, 2016, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to **amend** the vote taken under Article 11 of the June 8, 2015 Annual Town Meeting relative to the **Sewer Enterprise Fund**, for the period beginning July 1, 2015 and ending June 30, 2016, by reducing sewer debt service and the amount raised and appropriated by the amount of \$930.75, thereby reducing the total from \$1,168,777.93 to \$1,167,847.18 .

Doug Riley

**ARTICLE 5.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for additional wages and additional expenses for the **Millis Police-Fire Station project** due to **unanticipated costs**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to appropriate and raise by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, the sum of \$1,183,000.00 for additional wages and additional expenses for the Millis Police-Fire Station project due to unanticipated additional costs, and to meet such appropriation, by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under M.G.L. Chapter 44, Section 7 or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection thereto and to take all actions necessary to carry out this project.

Craig Schultze

2/3 vote

**ARTICLE 6.** To see if the town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for additional wages and additional expenses for the **Millis Library project** due to **unanticipated costs**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to appropriate and raise by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, the sum of \$67,717.00 for additional wages and additional expenses for the Millis Library project due to unanticipated additional costs, and to meet such appropriation, by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under M.G.L. Chapter 44, Section 7, or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection thereto and to take all actions necessary to carry out this project.

Craig Schultze

2/3 vote



**ARTICLE 7.** To see if the Town will vote to raise and appropriate a sum for money to **repurchase cemetery lots** no longer wanted by their current owners, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to raise and appropriate the sum of \$400.00 from Cemetery lots sales funds for the repurchase of Prospect Hill cemetery lots.

Craig Schultze

**ARTICLE 8.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, by transfer from water surplus, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for acquiring easements for the **Ross Ave.** water main project and to authorize the Board of Selectmen to acquire such lands or permanent or temporary **easements** by gift purchase or eminent domain as may be required for such purposes, including but not limited to the fee or easements, on parcels of land shown on Assessors Map 24 parcel 149 and Map 29 Parcel 7, and as shown on a map on file with the Board of Selectmen entitled "Utility Easement Plan" drawn by GCG Associates, Michael Carter P.L.S., dated September 16, 2105, which may be viewed during normal business hours, at the Selectmen's office 900 Main St., Millis, MA 02054 Monday 8:30 AM – 7:00 PM, Tuesday through Thursday 8:30 AM – 4:00 PM and Friday 8:30 AM to 12:30 PM; and further to authorize the Board of Selectmen to execute any documents, enter into any agreements, and take any action necessary to effectuate the purpose of this article; or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that Article 8 be dismissed.

Jerry Nunnaley

**ARTICLE 9.** To see if the Town of Millis will vote to **accept Evergreen Terrace** as a Town way, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to accept Evergreen Terrace as a Town way as shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate the sum of \$1.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate

Jerry Nunnaley

**ARTICLE 10.** To see if the Town of Millis will vote to **accept Frontier Lane** as a Town way, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to accept Frontier Lane as a Town way as shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate the sum of \$1.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate

Jerry Nunnaley

**ARTICLE 11.** To see if the Town of Millis will vote to **accept Beech St.** as a Town way, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto. (Submitted by Board of Selectmen)

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I move that the Town do vote to accept Beech Street as a Town way as shown on a plan of land entitled "Street Acceptance Plan of Land, Millis, MA" dated July 8, 2015 prepared by J.D. Marquedant & Associates Inc. Land Surveying and on file with the Town Clerk, excepting detention basins and drainage appurtenances, and to see if the Town will vote to raise and appropriate the sum of \$1.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate

Jerry Nunnaley

**ARTICLE 12.** To see if the Town will vote to **amend** the Zoning Bylaws, as most recently amended, by amending the various sections identified herein as follows, or to take any other action related thereto:

By amending Section V, Use Regulations, Table 1, Use Regulations, by amending Principal Use #20 for “**Large-Scale Ground-Mounted Solar Photovoltaic Installations** with Rated Nameplate Capacity of 250 Kw DC or more” under the heading “Wholesale, Transportation & Industrial” by amending the columns for the various Zoning Districts that such use is allowed by right, by special permit or prohibited as follows:

	<b>R-T</b>	<b>R-S</b>	<b>R-V</b>	<b>R-V-C</b>	<b>C-V</b>	<b>C-V-2</b>	<b>V-B</b>	<b>I-P</b>	<b>I-P-2</b>
20. Large-Scale Ground-Mounted Solar Photovoltaic Installations with Rated Nameplate Capacity of 250 Kw DC or more.	SPB	SPB	N	N	N	N	N	P	P

And by amending Section XXI - Large-Scale Ground-Mounted Solar Photovoltaic Installations as follows:

### **Section XXI - Large-Scale Ground-Mounted Solar Photovoltaic Installations**

#### **1. Purpose:**

The purpose of this Bylaw is to promote the creation of new Large-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of Large-Scale Ground-Mounted Solar Photovoltaic Installations.

#### **2. Applicability:**

This section applies to Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

The provisions set forth in this Section shall apply to the construction, operation and/or repair of Large-Scale Ground-Mounted Solar Photovoltaic Installations with a Rated

Nameplate Capacity of from 250 kW DC or more.

### 3. Definitions:

The following definitions shall apply:

***As-of-Right Siting:*** As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-right development may be subject to site plan review to determine conformance with local zoning bylaws. Projects cannot be prohibited, but can be reasonably regulated by the Building Inspector and the Planning Board.

***Building Permit:*** A construction permit issued by an authorized building inspector; the building permit evidences that the project is consistent with the state and federal building codes as well as local zoning bylaws, including those governing ground-mounted large-scale solar photovoltaic installations.

***Designated Location:*** The location(s) designated herein where Large-Scale Ground-Mounted Solar Photovoltaic Installations with a Rated Nameplate Capacity of 250kW or more may be sited As-of-Right in the I-P and I-P-2 Districts as shown on the Town of Millis zoning maps.

***Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI):*** A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a Rated Nameplate Capacity of 250 kW DC or more.

***Rated Nameplate Capacity:*** The maximum rated output of electric power production of the photovoltaic system in Direct Current (DC).

***Site Plan Review:*** Review by the Site Plan Review Authority Planning Board to determine conformance with local zoning bylaws.

***Special Permit:*** A right or permit granted by the Planning Board pursuant to the authority of MGL c. 40A, § 9 for a purpose specified in this Chapter as one subject to a special permit, following upon review and conditions set by the Board.

***Solar Photovoltaic Array:*** An arrangement of solar photovoltaic panels.

***Zoning Enforcement Authority:*** The Building Inspector.

### 4. General Requirements for all Large-Scale Ground-Mounted Solar Power Generation Installations:

The following requirements are common to all LGSPI to be sited in designated locations or permitted by way of special permit in Millis.

Compliance with Laws, By-Laws and Regulations: The construction and operation of all

LGSPI shall be consistent with all applicable local, state and federal requirements including, but not limited to, all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a LGSPI shall be constructed in accordance with the State Building Code.

Building Permit and Building Inspection: No LGSPI shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

Fees: The applications for a Site Plan Review, a Building Permit, and any other permits related to a LGSPI must be accompanied by the required fees.

## **5. Site Plan Review:**

LGSPI shall undergo site plan review prior to construction, installation or modification as provided in this section.

General: All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

### Required Documents:

An application for LSGPI site plan shall include the following documents:

(a) A site plan showing:

- i. Property lines and physical features, including roads, for the project site;
- ii. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
- iii. Blueprints or drawings of the solar photovoltaic installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures; and
- iv. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
- v. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;
- vi. Name, address, and contact information for proposed system installer;



- vii.** Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any; and
- viii.** The name, contact information and signature of any agents representing the project proponent.
- (b)** Documentation of actual or prospective access and control of the project site (see also Section entitled “Site Control”);
- (c)** An operation and maintenance plan (see also Section entitled “Operation and Maintenance Plan”);
- (d)** Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);
- (e)** Proof of liability insurance;
- (f)** A public outreach plan, including a project development timeline, which indicates how the project proponent will meet the required site plan review notification procedures and otherwise inform abutters and the community; and
- (g)** Description of financial surety plan.

The Planning Board may waive documentary requirements for good cause.

Upon receipt of an application for site plan approval of a LGSPI, the Planning Board may engage, at the applicant’s cost, professional and technical consultants, including legal counsel, to assist the Board with its review of the application in accordance with the requirements of Section 53G of Chapter 44 of the Massachusetts General Laws. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted, and add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the application. Upon approval of the application, any excess amount in the account attributable to the project, including any interest accrued, shall be repaid to the applicant.

## **6. Special Permit:**

An LGSPI may be erected in zones R-T and R-S, upon the issuance of a special permit and site plan approval from the Planning Board, on a lot containing a minimum of five (5) acres.

All LGSPI subject to special permit requirements shall conform to the following provisions:

- a) All yard, buffer, and visual screening requirements applicable in the zoning district in which the installation is located shall apply.
- b) All security fences surrounding the installations shall be set back from the property line a distance equal to the setback requirement applicable to buildings within the zoning district in which the installation is located.
- c) All arrays and appurtenant structures necessary for operation of the LGSPI shall be physically located a minimum distance of 150' away from the nearest habitable structure on an adjacent lot.
- d) The visual impact of the commercial solar photovoltaic installation, including all accessory structures and appurtenances, shall be mitigated. All accessory structures and appurtenances shall be architecturally compatible with each other. Whenever reasonable, structures shall be shielded from view by vegetation and/or joined and clustered to avoid adverse visual impacts. Methods such as the use of landscaping, natural features, and fencing may be utilized.
- e) Lighting shall not be permitted unless required by the Planning Board or by the State Building Code. Where used, lighting shall be directed downward and full cut-off fixtures shall be used.
- f) All utility connections from the LGSPI shall be underground unless otherwise specifically permitted otherwise by the Planning Board in the special permit. Electrical transformers and inverters to enable utility connections may be above ground if required by the utility provider.
- g) Clearing of vegetation shall be limited to the minimum necessary for the construction, operation, and maintenance of the LGSPI except as otherwise prescribed by applicable laws, regulations and bylaws or the special permit.
- h) The commercial solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, continued compliance with landscaping and screening requirements, and integrity of security measures. The owner or operator shall be responsible for the maintenance of any access roads serving the installation.

#### **6a. Special Permit Administration**

- a) A special permit is required from the Planning Board to erect or install an LGSPI on parcels 5 acres or larger in R-S and R-T zones. A record owner desiring to erect or install a commercial solar photovoltaic installation shall file with the Planning Board an application for a special permit, together with such plans, drawings, specifications, fees, and additional information as required by the Planning Board.

- b) The Planning Board shall have the authority to waive specific provisions of the Use Regulations of this Article upon a determination that a waiver would not be inconsistent with the purpose and intent of this Article.
- c) When acting on a special permit application pursuant to this Article, the Planning Board shall conduct its review, hold a public hearing, and file its decision with the Town Clerk as required by MGL c.40A § 9.
- d) Approval Criteria. In reviewing any application for a special permit pursuant to this Article, the Planning Board shall give due consideration to promoting the public health, safety, convenience and welfare; shall encourage the most appropriate use of land and shall permit no building or use that is injurious, noxious, offensive, or detrimental to its neighborhood. Before the Planning Board may issue such a special permit, it shall determine each of the following:
  - 1. The LGSPI conforms to the provisions of this Article.
  - 2. The LGSPI will not be detrimental to the neighborhood or the Town.
  - 3. Environmental features of the site and surrounding areas are protected, and specifically surrounding areas will be protected from the proposed use by provision of adequate surface water drainage.
  - 4. The proposed use is in harmony with the general purpose and intent of this Chapter.
- e) Any special permit issued pursuant to this Article shall be subject to such conditions and safeguards as the Planning Board may prescribe. Such conditions may include the requirement of a performance bond, secured by deposit of money or negotiable securities, posted with the Town to guarantee proper maintenance and/or removal of the LGSPI. The amount of the performance bond shall not exceed the estimated cost of the LGSPI's removal. Such conditions may also include additional screening of the facility.
- f) In reviewing any application for a special permit, the Planning Board shall give due consideration to promoting the public health, safety, convenience, and welfare; shall encourage the most appropriate use of land and shall permit no building or use that is injurious, noxious, offensive, or detrimental to its neighborhood.

#### **6b. Discontinuance**

- a) An LGSPI shall be deemed to have been discontinued if it has not been in service for a continuous 24-month period. Upon receipt of a Notice of Discontinuance from the Inspector of Buildings, the owner shall have the right to respond to the Notice within 30 days of receipt. The Inspector of Buildings shall withdraw the Notice of Discontinuance and notify the owner that the Notice has been withdrawn if

the owner provides information that demonstrates to the satisfaction of the Inspector of Buildings that the LGSPI has not been discontinued. If the LGSPI is determined to be discontinued, the owner shall remove the installation, including all structures equipment, security barriers, and transmission lines, and stabilize or revegetate the site as necessary to minimize erosion and sedimentation, at the owner's sole expense within three months of receipt of the Notice of Discontinuance. Failure to remove the installation and stabilize the site within said time period may subject the owner to action pursuant to Section XII, Par J. and K., of this Zoning By-Law.

#### **7. Site Control:**

The applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

#### **8. Operation & Maintenance Plan:**

The applicant shall submit a plan for the operation and maintenance of the LGSPI, which shall include measures for maintaining safe access to the installation, storm-water controls, vegetation controls, as well as general procedures for operational maintenance of the installation.

#### **9. Utility Notification:**

No LGSPI shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the LGSPI's owner or operator's intent to install an interconnected customer-owned generator; as well as documentation from said utility that they can and will connect the proposed customer-owned (owned by an entity other than the utility company) generator into their power grid.

#### **10. Dimension and Density Requirements:**

The following dimensional and density requirements shall apply to all LGSPI.

##### **Setbacks:**

For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

- (a)** Front yard: The front yard depth shall be at least 40 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the front yard shall not be less than 50 feet.

(b) Side yard: Each side yard shall have a depth at least 20 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the side yard shall not be less than 50 feet.

(c) Rear yard: The rear yard depth shall be at least 30 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the rear yard shall not be less than 50 feet.

Appurtenant Structures: All appurtenant structures to LGSPI shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures including, but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, appurtenant structures should be shielded from view and/or joined or clustered to avoid adverse visual impacts.

## **11. Design Standards:**

The following design standards shall apply to all LGSPI.

Lighting: Lighting of LGSPI shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

Signage: A sign consistent with the Town's Zoning By-Law Section VII shall be required to identify the owner and operator of the LGSPI and provide a 24-hour emergency contact phone number. Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the LGSPI.

Utility Connections: Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the LGSPI underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

Screening: LGSPI and appurtenant structures shall be adequately screened with vegetation or behind other existing structures from view from public ways and neighboring properties.

Where LGSPI abut residential uses, there must be increased consideration for mitigating visual impact to the residential use. For example, the Planning Board may require items such as increased setbacks, visual screening or sound buffering in the Site Plan Review.

Where installation panels could pose sun glare to abutting properties or roadways, additional screening or other public safety measures may be considered

When vegetation is used, where possible, a diversity of plant species shall be used, with a preference for species native to New England and this region. Use of plants listed in the most recent version of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources (or the then equivalent document) is prohibited.

Fencing: Where deemed necessary, fencing may be required as part of the Site Plan Review process.

## **12. Safety and Environmental Standards:**

The following safety and environmental standards shall apply to all LGSPI.

Emergency Services: The LGSPI owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Millis Fire Chief. Upon request the owner or operator shall cooperate with Millis emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall provide the Town with the contact information for a responsible person for public inquiries throughout the life of the installation.

Land Clearing, Soil Erosion and Habitat Impacts: Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the LGSPI or otherwise prescribed by applicable laws, regulations, and bylaws.

## **13. Monitoring and Maintenance:**

Solar Photovoltaic Installation Conditions: The LGSPI's owner or operator shall maintain the facility and access road(s) in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Millis Fire Chief.

Modifications: All material modifications to an LGSPI made after issuance of the required building permit shall require approval by the Planning Board. In determining whether a modification is material, the Planning Board shall consider the scope of the proposed modification in relation to the approved LGSPI.

## **14. Abandonment or Decommissioning:**

Removal Requirements: Any LGSPI, which has reached the end of its useful life or has been abandoned, shall be removed by the owner or operator no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans

for removal. Decommissioning shall consist of:

- (a) Physical removal of all LGSPI structures, equipment, security barriers and transmission lines from the site;
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.; and
- (c) Stabilization and re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

Abandonment: Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the LGSPI shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board. If the owner or operator of the LGSPI fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town may, to the extent it is otherwise duly authorized by law, enter the property and physically remove the installation.

Financial Surety: Proponents of LGSPI projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, in conformance with the removal requirements (a) (b) and (c) of this section, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

### **15. Liability Insurance:**

The owner or operator of an LGSPI shall provide the Town Clerk with a certificate of insurance showing that the property has a minimum of one million dollars in liability coverage, and that the Town of Millis is an additional named insured thereon. Such a certificate shall be supplied on an annual basis upon the renewal of said insurance policy,

or act in any manner relating thereto. (Submitted by Planning Board)

\*\*\*\*\*

I move that the Town do vote to amend its Zoning Bylaws as described in Article 12.

**ARTICLE 13.** To see if the Town will vote to **accept** Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the “**Stretch Energy Code**”, including amendments or modifications thereto, regulating the design and construction of buildings for the effective use of energy, such code to be on file with the offices of the Town Clerk and Building Commissioner, and further that the Stretch Energy Code shall have a concurrency start date of January 1, 2016 and a sole effective date of July 1, 2016, or act in any manner relating thereto. (Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to accept Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the “Stretch Energy Code”, including amendments or modifications thereto, regulating the design and construction of buildings for the effective use of energy, such code to be on file with the offices of the Town Clerk and Building Commissioner, and further that the Stretch Energy Code shall have a concurrency start date of January 1, 2016 and a sole effective date of July 1, 2016.

Jody Garzon



**ARTICLE 14.** To see if the Town will vote to adopt amendments to Schedule D-Policies and Procedures of the Town of Millis Personnel Plan by adding a new **CORI policy**, effective November 2, 2015, on file in the office of the Board of Selectmen, or act in any manner relating thereto. (Submitted by Board of Selectmen)

I move that the Town of Millis amend Schedule D-Policies and Procedures of the Town of Millis Personnel Plan by adding a CORI policy as follows:

**TOWN OF MILLIS  
CORI POLICY**

**I. PURPOSE**

This Policy outlines the requirements for the criminal history screening of prospective and current employees, subcontractors, volunteers and interns, professional licensing applicants, and applicants for the rental or leasing of housing.

**II. APPLICATION**

State law and regulations govern the use of Criminal Offender Record Information (CORI) and other criminal history checks by a municipality. When such checks are conducted, such as in connection with an application for employment, volunteer work, licensing purposes, or the rental or leasing of housing, the following practices and procedures will be followed. Violations of CORI laws and regulations are actionable in accordance with state law, and may also result in disciplinary action against an employee found to have violated said laws and regulations, up to and including termination from employment.

**III. POLICY**

**A. Access to CORI**

All CORI obtained from the Massachusetts Department of Criminal Justice Information System (DCJIS) shall remain **CONFIDENTIAL**, and CORI may only be disclosed to those individuals who have a "need to know" the information in order to fulfill their duties. This may include hiring managers, staff submitting the CORI requests, and staff charged with processing applications. However, every effort will be made to limit the number of individuals authorized to access or receive CORI. The Town must maintain and keep a current list of each individual authorized to have access to, or view, CORI. This list must be updated every six (6) months and is subject to inspection upon request by the DCJIS at any time.

Pursuant to state regulations, all CORI certifications must be renewed annually, and any persons authorized to access CORI are required to be retrained annually.

**B. Training**

All personnel authorized to review or access CORI, which includes all personnel authorized to conduct criminal history background checks, shall review and be thoroughly familiar with the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

**C. Conducting CORI Screening**

CORI checks will only be conducted as authorized by the DCJIS and G.L. c. 6, § 172, and only after a CORI Acknowledgement Form has been completed by the individual to be checked.

With the exception of screening for the rental or leasing of housing, if a new CORI check is to be made on a subject within a year of his/her signing of the CORI Acknowledgement Form, the subject shall be given seventy two (72) hours' notice that a new CORI check will be conducted.

If a requestor is screening for the rental or leasing of housing, a CORI Acknowledgement Form shall be completed for each and every CORI check.

In accordance with state regulations, prior to running a CORI check, the applicant's identity will be verified with government-issued photographic identification (such as a driver's license). If the individual has not been issued such a form of identification, then the applicant's information will be verified with a government-issued non-photographic identification, such as a birth certificate or social security card, or other identification authorized by DCJIS. A copy of this identification, together with the CORI Acknowledgment Form, shall be maintained on file by Town for at least one year from the date the Form was signed by the applicant.

In no instance will the applicant be asked or required to provide a copy of his/her own CORI.

#### D. Use of Criminal History in Employment Background Screening

CORI used for employment purposes shall only be accessed for applicants who are otherwise qualified for the position for which they have applied. Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on background checks will be made consistent with this Policy and any applicable law or regulations.

#### E. Use of a Credit Reporting Agency to Conduct CORI Checks

If a Credit Reporting Agency (CRA) is used to conduct CORI checks on applicants, Town will comply with the state regulations particular to use of a CRA.

#### F. Verifying Subject's Identify Once CORI Record is Received

If a criminal record is received from the DCJIS, the information is to be closely compared with the information on the CORI Acknowledgement Form and any other identifying information provided by the applicant to ensure the record belongs to the applicant. If the information in the CORI record provided does not exactly match the identification information provided by the applicant, a determination is to be made by an individual authorized to make such determinations based on a comparison of the CORI record and documents provided by the applicant.

#### G. Inquiring About Criminal History

In connection with any decision regarding employment, volunteer opportunities, housing, or licensing, the subject shall be provided with a copy of the criminal history record, whether obtained from the DCJIS or from any other source, prior to questioning the subject about his or her criminal history, and **PRIOR** to making any adverse decision based upon the applicant's criminal history. The source(s) of the criminal history record is also to be disclosed to the subject.

#### H. Determining Suitability

If a determination is made, based on the information as provided in Section F of this Policy, that the criminal record belongs to the subject, and the subject does not dispute the record's accuracy, then the determination of suitability for the position or license will be made. Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on CORI checks will be made consistent with this Policy and any applicable law or regulation. Factors to be considered in determining suitability may include, but not be limited to, the following:

- (1) Relevance of the offense(s) noted on the record to the position or license sought, or to public housing;
- (2) The nature of the work to be performed (where applicable);
- (3) Time since the conviction;
- (4) Age of the candidate at the time of the offense;
- (5) Seriousness and specific circumstances of the offense;
- (6) The number of offenses;
- (7) Whether the applicant has pending charges;
- (8) Any relevant evidence of rehabilitation or lack thereof; and
- (9) Any other relevant information, including information submitted by the candidate or requested by the organization.

Whenever possible, the applicant is to be notified of the decision and the basis for it in a timely manner.

#### I. Adverse Decisions Based on CORI

If an authorized official is inclined to make an adverse decision based on the results of a criminal history background check, the applicant will be notified promptly. The subject shall be provided with copies of: 1) the organization's CORI Policy; 2) the criminal history at issue, indicating the source(s) of said criminal history; and 3) DCJIS' ***Information Concerning the Process for Correcting a Criminal Record***, or other similar information published by DCJIS relating to the process for correcting CORI.

The subject will then be provided with a reasonable opportunity to dispute the accuracy of the CORI record and/or submit additional information. In most instances, that reasonable opportunity shall be seven (7) calendar days from date of notification from the Town of the potential of an adverse decision, unless there are extenuating circumstances. Upon the timely receipt of additional documentation/information from the applicant and/or the DCJIS, the Town shall review the information. If the CORI record does not exactly match the identification information provided by the applicant, the Town will make a determination based upon a comparison of the CORI record and documentation provided by the applicant. The Town shall document all steps it takes in this regard.

In the case of license applications, the Town will additionally provide the applicant with information regarding any applicable appeal process, including the opportunity to dispute the accuracy of the CORI at issue.

#### J. Maintenance of CORI

All CORI information, including CORI Acknowledgment Forms and copies of government- issued identification, will be maintained in a secure fashion. This means that hard copies will be stored in a separate, locked, location; electronically-stored CORI will be password protected and encrypted. No CORI shall be stored using public cloud storage methods. CORI shall be destroyed within seven years from: the date of hire, or date of entrance into volunteer service (employment); date of licensing decision (licensing); last date of residency or date of housing decision (housing), whichever is later. Destruction shall occur by shredding or other similar means (hard copies), prior to disposal. Electronically-stored CORI shall be deleted from all hard drives on which they are stored and from any system used to back up the information. Appropriate measures shall be taken to "clean" any computer used to store CORI, prior to disposal or repurposing of such a computer.

#### H. Secondary Dissemination Logs

All CORI obtained from the DCJIS is **CONFIDENTIAL** and can only be disseminated as authorized by law and regulation. A central "secondary dissemination log" shall be used to record *any* dissemination of CORI outside this organization, including dissemination at the request of the subject. That log must contain the following information: 1) the applicant/subject's name; 2) the applicant/subject's date of birth; 3) the date and time of dissemination; 4) the name of the person to whom the CORI was disseminated, including the name of the organization for whom the person works (if applicable); and 5) the specific reason for

the dissemination. These logs must be maintained for at least one year from the date of dissemination; they may be maintained electronically or on paper in the same secure manner as other CORI information; and are subject to audit by DCJIS.

## **INFORMATION CONCERNING THE PROCESS IN CORRECTING A CRIMINAL RECORD**

1. If you have undergone a background check by an agency that has received a criminal record from the DCJIS, you may ask the agency to provide you with a copy of the criminal record. You may also request a copy of your adult criminal record from the Department of Criminal Justice Information Services, 200 Arlington Street, Suite 2200, Chelsea, MA 02150 or by calling (617)660-4640 or go to the [Massachusetts iCORI service](#)
2. The DCJIS charges \$25.00 fee to provide an individual with a copy of his/her criminal record. You may complete an affidavit of indigency and request that the DCJIS waive the fee.
3. Upon receipt, review the record. If you need assistance in interpreting the entries or dispositions, please contact the Constituent Assistance and Research Unit at 617.660.4640 between 8:00AM and 6:00PM Eastern Time, Monday – Friday or via email at [iCORI.INFO@state.ma.us](mailto:iCORI.INFO@state.ma.us)
4. The DCJIS does not offer “walk-in” service but you may call our Legal Division at (617)660-4760 for assistance or the CARI Unit of the Office of the Commissioner of Probation at (617)727-5300.
5. If you believe that a case is opened on your record that should be marked closed, you may contact the Office of the Commissioner of Probation Department at the court where the charges were brought and request that the case(s) be updated.
6. If you believe that a disposition is incorrect, contact the Chief Probation Officer at the court where the charges were brought or the CARI Unit at the Office of the Commissioner of Probation and report that the court incorrectly entered a disposition on your criminal record.
7. If you believe that someone has stolen or improperly used your identity and were arraigned on criminal charges under your name, you may contact the Office of the Commissioner of Probation CARI Unit or the Chief Probation Officer in the court where the charges were brought. For a listing of courthouses and telephone numbers please click [here](#).
8. In some situations of identity theft, you may need to contact the DCJIS to arrange to have fingerprints analysis conducted.
9. If there is a warrant currently outstanding against you, you need to appear at the court and ask that the warrant be recalled. You cannot do this over the telephone.
10. If you believe that an employer, volunteer agency, housing agency or municipality has been provided with a criminal record that does not pertain to you, the agency should contact the CORI Unit for assistance at (617)660-4640.

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Jody Garzon

**ARTICLE 15.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for the development of a **Housing Production Plan** or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by transfer from Free Cash the sum of \$7,500.00 for a Housing Production Plan.

Or

I move that the Town do vote to appropriate and raise from Community Preservation Fund Budgeted Reserve or the Community Housing Reserve the sum of \$7,500.00 for a Housing Production Plan.

Jody Garzon

**ARTICLE 16.** To see if the Town will vote to authorize the Board of Selectmen to enter into a **Payment In Lieu of Taxes agreement** pursuant to M.G.L. Chapter 59 Section 38H(b) and Chapter 164 Section 1 and/or any other enabling authority with Clean Energy Collective for personal property taxes associated with a ground mounted solar array project located at the rear of 1468/1480/1486 Main St. also shown on Assessors map # 32 Parcel 2, for a term of up to twenty (20) years on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town and to authorize the Board of Selectmen to take any and all actions as may be necessary or convenient to accomplish the purposes of this article, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to authorize the Board of Selectmen to enter into a **Payment In Lieu of Taxes agreement** pursuant to M.G.L. Chapter 59 Section 38H(b) and Chapter 164 Section 1 and/or any other enabling authority with Clean Energy Collective for personal property taxes associated with a ground mounted solar array project located at the rear of 1468/1480/1486 Main St. also shown on Assessors map # 32 Parcel 2, for a term of up to twenty (20) years on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town and to authorize the Board of Selectmen to take any and all actions as may be necessary or convenient to accomplish the purposes of this article.

Or

I move that Article 16 be dismissed.

Jody Garzon

**ARTICLE 17.** To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for the **Stabilization Fund**, or act in any manner relating thereto, (submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by taxation the sum of \$50,000.00 and by transfer from available funds the sum of \$89,145.00, for a total of \$139,145, for the Stabilization Fund.

Tom Krimmel

2/3 vote

**ARTICLE 18.** To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for the **OPEB Trust Fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that Article 18 be dismissed

Or

I move that the Town do vote to appropriate and raise by transfer from Free Cash the sum of XXX,XXX.00 for the OPEB Trust Fund.

Tom Krimmel



**ARTICLE 19.** To see if the Town will vote to appropriate and raise a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund or by taxation or transfer from available funds, or from the Stabilization Fund for the **Veterans Memorial Project**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise the sum of \$40,360.00 from the Community Preservation Fund Budgeted Reserve for the Veterans Memorial project.

Peter Jurmain

**ARTICLE 20.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for a new **school van**, or act in any manner relating thereto. (Submitted by School Committee)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise the sum of \$24,000.00 from taxation for a new school van.

Peter Jurmain

**ARTICLE 21.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **repairs to the High School/Middle School boys locker room or the in-wall drain system located therein**, or act in any manner relating thereto. (Submitted by School Committee)

\*\*\*\*\*

I move that Article 21 be dismissed.

Peter Jurmain

**ARTICLE 22.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, a sum of money for wages and expenses for a Fire Department **Advanced Life Support program**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise the sum of \$20,000.00 from taxation for wages and expenses for the Fire Department Advanced Life Support program.

Richard Molloy

**ARTICLE 23.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **removing Infiltration and Inflow** from the Millis Sewer system, and any expenses incidental and related thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise the sum of \$133,000.00 by transfer from Sewer Surplus for removing Infiltration and Inflow from the Millis sewer system.

Or

I move that Article 23 be dismissed.

Richard Molloy

**ARTICLE 24.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **repairs to the DPW garage roof**, and any expenses incidental or related thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to raise and appropriate by transfer from Free Cash the sum of \$xxx,xxx.00 for repairs to the DPW garage roof.

Or

I move that Article 24 be dismissed.

Richard Molloy

**ARTICLE 25.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **the repair of DPW vehicles or equipment, or for the purchase of new vehicles or equipment** and to authorize the Board of Selectmen to dispose of the old vehicles or equipment by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle or equipment, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by borrowing under the provisions of MGL Chapter 44 Section 7, the sum of \$188,000.00 for the purchase of new vehicles or equipment and to authorize the Board of Selectmen to dispose of the old vehicles or equipment by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle or equipment.

Richard Molloy

2/3 vote

**ARTICLE 26.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **playing field design**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by transfer from Free Cash the sum of \$10,000 for design of multi-purpose playing fields on the former Cassidy Farm land and at Oak Grove Farm.

Or

I move that the Town do vote to appropriate and raise by transfer from Free Cash the sum of \$15,180.00 for design of multi-purpose playing fields on the former Cassidy Farm land and at Oak Grove Farm.

Richard Molloy



**ARTICLE 27.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Library parking lot contamination remediation** and cleanup including any design or construction costs and any expenses relating thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by taxation the sum of \$30,000.00 to remediate and cleanup contamination found in the parking lot of the Millis Public Library including design and construction costs related thereto.

Craig Schultze

**ARTICLE 28.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **developing Neighborhood Valuation Maps** as directed by the Massachusetts Department of Revenue, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise from taxation the sum of \$1200.00 for developing Neighborhood Valuation Maps as directed by the Massachusetts Department of Revenue.

Tom Krimmel

**ARTICLE 29.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **a new Police Cruiser** and to authorize the Board of Selectmen to dispose of the old vehicle by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by taxation the sum of \$5,300.00 for a new Police Cruiser and to authorize the Board of Selectmen to dispose of the old vehicle by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle.

Tom Krimmel

**ARTICLE 30.** To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds or by transfer from the Stabilization Fund a sum of money for **unpaid bills**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise from taxation the sum of \$3,279.87 for unpaid bills from previous fiscal years.

Susan Vecchi

4/5 Vote

**ARTICLE 31.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, or by transfer from the Stabilization Fund a sum of money for a town **Human Resources Management Study** including, but not limited to, a review of recruitment and hiring practices, or act in any manner relating thereto.  
(Submitted by Board of Selectmen)

\*\*\*\*\*

I move that the Town do vote to appropriate and raise by transfer from Free Cash the sum of \$6,000.00 for a town Human Resources Management Study.

Or

I move that Article 31 be dismissed.

Susan Vecchi

**ARTICLE 32.** Require the Selectmen to fund:

The **installation of an automatic irrigation system** at Oak Grove Farm for the front multiuse fields located along Exchange Street to improve the playability and player safety at said fields no later than the end of December 2016.

The installation of an automatic irrigation system at Oak Grove Farm for the rear multi-use field and softball field located off Island Road and the lower “bowl field” in front of the Millis High/Middle School parking area to improve the playability and player safety at said fields no later than the end of December 2017. (Submitted by Petition)

\*\*\*\*\*

I move that Article 32 be approved.

Susan Vecchi

**ARTICLE 33.** Require the Selectmen to develop a plan and appropriate funding to implement **a consolidated maintenance plan** for all Town of Millis's athletic fields located at the Town Memorial Park, behind Clyde Brown Field, the High/Middle School property and Oak Grove Park in the FY2017 operational budget.

This plan would include:

- Identifying one individual as the lead person for the control and implementation of this plan. This individual would be responsible for budget; procurement; scheduling and coordinating of this plan with all vested parties (Town departments, School officials & Oak Grove Farm Commission).
- The establishment of an Integrated Pest Management Program (IPM) for each area and field that incorporates both cultural and non-cultural maintenance practices to provide for the safest playing surfaces throughout the year in the most cost effective way.
- Each field would be treated a minimum of three times a year with the appropriate fertilizer application(s) and/or weed and/or insect control as dictated by soil testing and the IPM program, monthly monitoring, field use and weather.
- Each field would be aerated at least once a year.

(Submitted by Petition)

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I move that Article 33 be approved.

Susan Vecchi

**ARTICLE 34.** Require the Selectmen request CPA funds to **replace all historical household maker signs** that were installed during the Town of Millis Centennial in 1985. (Submitted by petition)

\*\*\*\*\*

I move that Article 34 be dismissed.

Susan Vecchi

\*\*\*\*\*

(Peter Jurmain) Mr. Moderator, (wait for recognition) I move to adjourn

(Susan Vecchi) Second

Vote